

## Dararoath SENG

Aplus Consulting Co., Ltd.  
 #23, St. 112, KT Tower, 4<sup>th</sup> Floor,  
 Phnom Penh, Cambodia

Mobile: +855 16 465 739  
 Email: seng.dararoath@yahoo.com

Profile:	With a Human Resource Management experience of 5 years, I possess the abilities to organize, plane and implement HR systems in an organization. Work around strict scheduling and maintaining statistics of work as per the company's requirements. Taking care of the quality, safety and legalities of the task been carried out. Looking to manage a larger team having a significant role to play as a HR Manager.	
Achievements & skills:	<ul style="list-style-type: none"> <li>- Managing Recruitments and screening through applications for the appropriate positions.</li> <li>- Developing plans and schemes to boost employee morale and provide support.</li> <li>- Arranging for counseling meetings, training and personality development program with consultants for the benefit of the employees.</li> <li>- Inspired to be a proper channel between the employee and the management.</li> <li>- Arranged regular staff meetings to ensure they come up with their problem.</li> <li>- Good managerial and leadership skills.</li> <li>- Gauging the employee performance, behavior and workplace environment.</li> <li>- Good advisory skills.</li> </ul>	
Work Experience:	Aplus Consulting - HR - Manager	29 Feb 2012 – present
	<ul style="list-style-type: none"> <li>- To see that the employee needs are met to the best possible way</li> <li>- Maintaining an staff database with updated records</li> <li>- Maintaining contact databases of ex-employees</li> <li>- Creating online resources for the intranet website of the company</li> <li>- Creating proper incentive plans, salary surveys and benefits</li> <li>- Maintaining a employee survey forms every month and assessing their feedback</li> <li>- Gauging the employee performance, behavior and workplace environment</li> <li>- Coming up with schemes like screening tests, aptitude, personality tests and other assessment tests.</li> <li>- Arranging Extra-curricular activities for the employees</li> <li>- Maintaining faculty handbooks and organizational changes</li> </ul>	
Educational	MBA (Human Resources) – Cambridge University 6 months on job training with ABC Software Solutions BA (1 <sup>st</sup> class)	1998
Other Courses:	Training course for Health and Fitness Specialized Course for Training and Development	1995 1995
Areas of Interest/ Hobbies	Talking to people, leading groups, organizing outings for family and friends. An active member of 'Rockers' trekking group.	